

SUB May 22, 2024

Original Sheet No. 1

WN U-3

Roche Harbor Water System

For Commission's Receipt Stamp

Roche Harbor Water System
8484 Roche Harbor Road
Friday Harbor, WA 98250
Phone No. (360) 378-3500
water@rhwater.com
UBI No. 601402286

NAMING RATES FOR

Water Service

at

**PORTIONS OF SAN JUAN ISLAND
WASHINGTON**

and

CONTAINING RULES AND REGULATIONS

GOVERNING SERVICE

BY AUTH. OR ORDER OF WASH. UTILITIES & TRANSPORTATION COMM. DOCKET NO. UW-240203

Issued Date: March 22, 2024 Effective Date: June 1, 2024

Issued By: Roche Harbor Water System

By: Jason Miniken Title: Manager

Address: 8484 Roche Harbor Road, Friday Harbor, WA 98273

Telephone No.: 360-378-3500 E-mail: water@rhwater.com

Original Sheet No. 2
WN U-3
Roche Harbor Water System

For Commission's Receipt Stamp

INDEX PAGE

September 2022

<u>Sheet Title</u>	<u>Sheet No.</u>
Cover Sheet	1
Index Pages and Legend of Symbols	2-3
Rules and Regulations	4
Service Areas	19
Service Rates and Charges Schedules	20

BY AUTH. OR ORDER OF WASH. UTILITIES & TRANSPORTATION COMM. DOCKET NO. UW-240203

Issued Date: March 22, 2024 Effective Date: June 1, 2024

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Original Sheet No. 3
WN U-3
Roche Harbor Water System

For Commission's Receipt Stamp

INDEX PAGE (cont'd)

Legend of Symbols

The following symbols are applicable to all tariff schedules and rules of the utility. These symbols will be used in the far-right margin on all pages where changes have been made to current tariff.

- D - Discontinued rate, service, regulation, or condition.
- N - New rate service, regulation, condition, or sheet.
- I - A rate increase.
- R - A rate reduction.
- C - Changed condition or regulation.
- K - That material has been transferred **to** another sheet in the tariff. (A footnote is required on the tariff sheet to identify the new sheet number)
- M - That material has been transferred **from** another sheet in the tariff. (A footnote is required on the tariff sheet to identify the former sheet number)
- T - A change in text for clarification.
- O - No change (This symbol is discretionary unless specifically requested by the commission).

WAC 480-80-102
WAC 480-80-105

BY AUTH. OR ORDER OF WASH. UTILITIES & TRANSPORTATION COMM. DOCKET NO. UW-240203

Issued Date: March 22, 2024 Effective Date: June 1, 2024

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SUB May 22, 2024

Original Sheet No. 4
WN U-3
Roche Harbor Water System

For Commission's Receipt Stamp

WATER SERVICE
RULES AND REGULATIONS

Rule 1 – Adoption of Rules of Regulatory Authorities

The regulation rules pertaining to water service prescribed by the Washington Utilities and Transportation Commission (Commission) described in Revised Code of Washington (RCW) Title 80 and Chapter 480 WAC (Washington Administrative Code) are thereby adopted and made a part of this tariff.

Rule 2 – Schedules and Conditions

The schedules and conditions specified in this tariff for water service are subject to change according to the public service laws of the State of Washington. The amount of water furnished is subject to the Washington State Department of Health’s (DOH) required standards of quantity and quality. The water resources and water rights are subject to the Washington State Department of Ecology’s (DOE) required standards of issued permits for ground water withdrawal. All schedules for water service apply to applicants for our customers receiving water service from the Utility.

Rule 3 – Application and Agreement for Service

Each prospective customer desiring water service will be required to sign the Utility's standard form of application before service is supplied.

An application for service is notice that the prospective customer desires water service from the Utility and represents agreement to comply with the Utility's rules and regulations on file with the Commission and in effect at the time service is furnished. In the absence of a signed application for water service, the delivery of water by the Utility through a standard connection and the taking thereof by the customer will constitute an agreement by and between the Utility and the customer for the delivery and acceptance of service under the applicable rate schedule(s) and these rules and regulations. For new customers, a cross-connection survey will be required as part of the application prior to accepting the applicant as a customer.

WAC 480-110-325

BY AUTH. OR ORDER OF WASH. UTILITIES & TRANSPORTATION COMM. DOCKET NO. UW-240203

Issued Date: March 22, 2024 Effective Date: June 1, 2024

Issued By: Roche Harbor Water System

By: Jason Miniken Title: Manager

Original Sheet No. 5
WN U-3
Roche Harbor Water System

For Commission's Receipt Stamp

WATER SERVICE
RULES AND REGULATIONS

Rule 4 – Definition of Service

Service will be supplied as described in these rules and under the applicable rate schedule(s). Service will be supplied only to those who secure their source of water exclusively from the Utility, unless otherwise provided under written contract. Water service will be used only for the purpose specified in the service agreement and applicable rate schedule(s). A customer will not sell or permit others to use such service, unless authorized to do so under written contract with the Utility.

The customer will not increase demand or use of service as stated in the application for service without giving prior notice of such increase. In the event of such increase, the customer is required to pay the Utility's regularly published rates from the date of increased service or initial use of the service.

Whenever the customer wants to permanently discontinue the use of water, the customer must cause the fixture to be removed and the branch pipe or service supplying the same to be capped or plugged and must notify the Utility in writing before any reduction in charge will be made.

Rule 5 – Disconnection Visit Charge

When a Utility employee is dispatched (single visit) to disconnect service, that employee must accept payment of a delinquent account and service will not be disconnected. If amount owing is tendered in cash, Utility employee will not be required to dispense change for excess over the delinquent amount due and owing. Any excess payment will be credited to the customer's account. If a disconnect visit charge is specified in Schedule X, the Utility may accept payment of the disconnection visit charge at the door or charge it on the customer's next bill. Disconnection visits will only be made following the required notices to the customer. If delinquent account payment is not received, the customer will be disconnected, and the disconnection visit charge will not be applied to the customer.

Rule 6 – Reconnection Charge

When a Utility employee is dispatched to reconnect service to the Utility distribution system, a reconnection charge will apply if specified in **Schedule X**. Such charge is to apply only in cases where service (which includes but is not limited to violations of Rule 17 – Disconnection of Service) has been discontinued.

The Utility will restore service when the cause of discontinuance has been removed or payments of all proper charges due from customer have been made. No charge will be made for reconnection of
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Issued Date: March 22, 2024 Effective Date: June 1, 2024

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By: Jason Miniken Title: Manager

SUB May 22, 2024

Original Sheet No. 6
WN U-3
Roche Harbor Water System

For Commission's Receipt Stamp

service if the shut-off was made for the convenience of the Utility in making repairs, changes, etc.

WATER SERVICE
RULES AND REGULATIONS

Rule 7 – Installation of Service Pipes and Meters

The Utility will construct service connections of a proper size from its distribution mains to the customer's property. The Utility reserves the right to refuse to construct a service connection to any property if the applicant's pipes are not properly constructed and protected.

'Utility Meter Installation' – The Utility may meter any flat rate service at its discretion, provided that metered rates are in effect. The Utility's metered service rates will become effective, after the customer has received thirty (30) days' written notice. All meters so placed will be installed and maintained by the Utility without direct retrofit charge to the customer.

'Customer Request Meter Installation' – A meter will be installed upon any flat rate service at the request of the customer, provided that metered rates are in effect, only if the actual cost of the meter and installation is paid by the customer. The amount paid will be reimbursed to the customer, by bill credit, by at least ten (10) percent of the meter and installation charge each month until fully repaid. All meters will be installed and maintained by the Utility without future charge to the customer. The charge and conditions for this service are specified in **Schedule 4**.

Rule 8 – Distribution Main Extension

'Utility Allowance' – Where elevation and construction conditions allow and one or more bona fide potential customer's* request a main extension, the Utility will construct and pay for the same if the Utility has sufficient capacity available to meet DOH standards of quantity and quality.

'Customer Prorate Share' – The cost of main extension, in excess of the estimated customer's revenue for three (3) years (Utility allowance), must be paid by the prospective customer in advance.

'Construction Contract' – No main extension will be considered as coming under this rule where the total cost of the main extension is greater than the estimated customer's revenue for six (6) years. Water main extensions and/or fire hydrants will be installed after contracts have been approved by the Commission pursuant to WACs for special contracts for water utilities and distribution extensions.

*As defined in WAC 480-110-245

BY AUTH. OR ORDER OF WASH. UTILITIES & TRANSPORTATION COMM. DOCKET NO. UW-240203

Issued Date: March 22, 2024 Effective Date: June 1, 2024

Issued By: Roche Harbor Water System

By: Jason Miniken Title: Manager

SUB May 22, 2024

Original Sheet No. 7
WN U-3
Roche Harbor Water System

For Commission's Receipt Stamp

WATER SERVICE
RULES AND REGULATIONS

Rule 9 – Responsibility for, and Maintenance of, Services

'Point of Delivery' – The point at which water will be delivered to and received by the customer will be on the property line of the customer's property at a point designated by the Utility.

The Utility will install its meter or other connection device at the Point of Delivery, except, at its option, the Utility may install its meter at some other agreed point on the property of the customer, provided that in such event the property line will nevertheless be deemed the Point of Delivery.

The customer will assume all responsibility after Point of Delivery for water supplied by the Utility. The Utility will be exempt from all liability for loss or damage caused by leakage or escape of water furnished by the Utility, after water has passed the Point of Delivery. If the customer has an Approved Backflow Prevention Assembly installed, the assembly must be tested annually by a certified Backflow Assembly Tester specialist.

All service pipes and fixtures on the customer's side of the Point of Delivery shall be provided and must be maintained and protected from freezing at the customer's expense. Where there are leaking or defective pipes or fixtures, the water may be turned off at the option of the Utility until properly repaired. The Utility may require any service to be equipped with freeze prevention devices to be used during cold weather conditions instead of permitting water to run continuously from faucets. WAC 480-110-445

Rule 10 – Access to Premises

The Utility's regularly authorized agents or employees will have access to the premises of the customer at reasonable hours for meter reading, inspection, connection, disconnection, repair, or removal of the Utility's property. Where the meter has not been read, a minimum bill will be rendered and adjusted when the next succeeding meter reading is available. After properly notifying the customer, the water Utility may discontinue service for refusing to allow access per WAC 480-110-305 and 480-110-355.

BY AUTH. OR ORDER OF WASH. UTILITIES & TRANSPORTATION COMM. DOCKET NO. UW-240203

Issued Date: March 22, 2024 Effective Date: June 1, 2024

Issued By: Roche Harbor Water System

By: Jason Miniken Title: Manager

SUB May 22, 2024

Original Sheet No. 8
WN U-3
Roche Harbor Water System

For Commission's Receipt Stamp

WATER SERVICE
RULES AND REGULATIONS

Rule 11 – Service Visit Charge

The customer will pay a Service Visit Charge as specified in **Schedule X** when:

- a. A Utility employee or agent is dispatched to the premise and the condition was caused by or was the responsibility of the customer.
- b. The Utility employee or agent has not had access to read the meter for at least two (2) billing cycles, and the Utility employee or agent is dispatched to access the meter and continues to not have access to the meter. Where the meter has not been read, a minimum bill will be rendered and adjusted when the next succeeding meter reading is available.
- c. In the event that any such actions or time required exceed fifteen (15) minutes, the cost to the Company shall be assessed to the Customer. The work performed by the Company shall be billed at the hourly rate as established in **Schedule X** to be charged in 15-minute increments (rounded up) plus any materials. **Charges** shall be billed to the Customer on their next routine bill. Payment shall be due and payable after receipt of invoices.

Rule 12 – Interruption to Service

The Utility will make a diligent effort to render uninterrupted service and supply of water. In cases where shut-off is necessary for repair, reconstruction, damage prevention or similar cause, the Utility will give advance notice to its customers of such scheduled shut-off. However, the Utility will not be responsible for any damage that may result from any cessation of services such as above outlined, nor for failure to give notice of shut-off when circumstances are such that it is impossible to give notice as stated above.

WAC 480-110-365

Rule 13 – Bills

All bills shall be paid **monthly (bi-monthly)** in arrears and are due and payable upon receipt and are considered delinquent no less than fifteen (15) days (18 days if mailed from out of state) after the date mailed. Bills will be deemed received upon personal delivery to customer or three (3) days following the deposit of the bill in the United States mail to the customer's last known address. Where the meter has not been read, a minimum bill will be rendered and adjusted when the next succeeding meter reading is available.

WAC 480-110-375

BY AUTH. OR ORDER OF WASH. UTILITIES & TRANSPORTATION COMM. DOCKET NO. UW-240203

Issued Date: March 22, 2024 Effective Date: June 1, 2024

Issued By: Roche Harbor Water System

By: Jason Miniken Title: Manager

SUB May 22, 2024

Original Sheet No. 9
WN U-3
Roche Harbor Water System

For Commission's Receipt Stamp

WATER SERVICE
RULES AND REGULATIONS

Rule 14 – Late Payment Charge

Bills are due and payable upon receipt. Bills are considered late fifteen (15) days (18 days if mailed from out of state) after the bill mailing date. A Late Payment Charge as specified in **Schedule X** of the unpaid balance shall be added to each account for each month the bill is unpaid. The late payment charge will not be applied to any disputed amount unless such amount remains unpaid for more than fifteen (15) days after the dispute has been resolved.

Rule 15 – Deposits

The Utility may require a deposit in situations when a customer is unable to establish or maintain credit with the Utility, or where a customer’s service has been disconnected for nonpayment of amounts owed to the Utility as defined by Commission rules.

The deposit will not be more than an average two-twelfths (2/12) of estimated annual billing (for customers billed monthly).

When the Utility collects customer deposits, interest must be paid for each calendar year, at the rate for the one-year Treasury Constant Maturity calculated by the U.S. Treasury and published in the Federal Reserve’s Statistical Release H.15 on January 15 of that year. Interest is computed from the date of deposit to the date of refund or when applied directly to the customer’s account.

The Utility must refund deposits plus accrued interest when there has been satisfactory payment, as defined by Commission rules or upon termination of service, less any amounts due to the Utility by the customer.

In addition, the Utility will comply with all provisions of the Commission’s deposit rules pursuant to WACs for establishing credit and deposits for water utilities.

Rule 16 – Responsibility for Delinquent Accounts

A water Utility must not refuse or discontinue service to an applicant or customer when there are unpaid bills from a prior customer at the same premises unless the Utility believes, based on objective evidence, that the applicant is acting on behalf of the prior customer with the intent to avoid payment.

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Issued Date: March 22, 2024 Effective Date: June 1, 2024

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SUB May 22, 2024

Original Sheet No. 10
WN U-3
Roche Harbor Water System

For Commission's Receipt Stamp

A water Utility cannot permanently deny service to an applicant or customer because of a prior obligation to the Utility. A prior obligation is the dollar amount that has been billed to a customer but left unpaid at the time of disconnection of service for nonpayment. WAC 480-110-345

WATER SERVICE
RULES AND REGULATIONS

Rule 17 – Discontinuance of Service

The Utility reserves the right to discontinue service to its customers for:

1. Unpaid bills, as provided for in this tariff.
2. Water uses for purposes or properties other than those specified in the customer's application for service.
3. Willful waste of water through improper or defective piping, equipment, or otherwise.
4. Piping or equipment that does not meet the Utility's standards or fails to comply with other applicable codes and regulations.
5. Tampering with the Utility's property.
6. Vacating the premises.
7. Nonpayment of any proper charges, including deposit, as provided in this tariff.
8. Refusing to allow access as required in commission Rules.
9. Violating rules, service agreements, or effective tariffs, including violation of outdoor watering instructions given to customers in order to curtail water use during time of shortage.
10. Use of equipment that detrimentally affects the Utility's service to its other customers.
11. Service obtained by fraud.
12. Failure to comply with cross connection control requirements, backflow assembly testing and inspection.

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Issued Date: March 22, 2024 Effective Date: June 1, 2024

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SUB May 22, 2024

Original Sheet No. 12
WN U-3
Roche Harbor Water System

For Commission's Receipt Stamp

it to the customer's primary door. The notice must contain a deadline for compliance that is no less than twenty-four (24) hours after the time of delivery that allows the customer until 5:00 p.m. of the following day to comply, or

- b. Mailed notice - The Utility must mail a second (2nd) notice, which must include a deadline for compliance that is no less than three (3) business days after the date of mailing if mailed from within the state of Washington.

Disconnection notice will expire after ten (10) business days from the first day that the Utility may disconnect service, unless other mutually agreed upon arrangements have been made and confirmed in writing by the Utility. If mutually accepted arrangements are not kept, the Utility may disconnect service without further notice.

WAC 480-110-355

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SUB May 22, 2024

Original Sheet No. 16
WN U-3
Roche Harbor Water System

For Commission's Receipt Stamp

WATER SERVICE
RULES AND REGULATIONS

Rule 25

RESERVED FOR FUTURE USE

Rule 26 – Limitations of Liability

The Utility’s liability, if any, for its gross negligence, willful misconduct, or violation of RCW 19.122 is not limited by this tariff. With respect to any other claim or suit by a customer or by any other party, for damages associated with the installation, provision, termination, maintenance, repair or restoration of service, the Utility’s liability, if any, shall not exceed an amount equal to the proportionate part of the monthly recurring charge for the service, for the period during which the service was affected.

There shall be no liability for consequential or incidental damages. The Utility clearly disclaims all warranties, stated or implied, except those specifically set forth in this tariff, including, but not limited to implied warranties of merchantability and fitness for a particular purpose.

The charge for services rendered under this tariff are expressly based on the limitations of damages and disclaimer of warranties set forth above.

Rule 27 – Unauthorized Use of Service

Where service has been disconnected, either through the request of the customer or through action of the Utility, and the service, which includes but is not limited to the saddle, curb stop, piping, meter setter, angle stop, check valve, meter has been locked, authorized service cannot be restored without the Utility first reinitiating service.

If service is restored by the unauthorized removal of the meter setter lock or tampering, the customer receiving the unauthorized service will be charged the current replacement cost of all damages to the Utility’s property and service, plus a Service Visit Charge for inspection of damages in accordance with **Rule 11** in this tariff.

In addition, the Utility will charge the customer, receiving unauthorized service, the tariff rate for all service that the Utility estimates was taken plus all of the Utility’s costs resulting from the unauthorized use and all applicable fees pursuant to WACs for discontinuing of service for water utilities.

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Issued Date: March 22, 2024

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By: Jason Miniken

Title: Manager

Original Sheet No. 18
WN U-3
Roche Harbor Water System

For Commission's Receipt Stamp

WATER SERVICE
RULES AND REGULATIONS

Rule 30 – Water Leak Procedures

When the Utility determines that a leak has occurred on the customer’s property, the Utility will adjust the customer’s bill after the customer submits a bill from a plumber, contractor, or other evidence that the leak has been repaired. The Utility must re-calculate the customer’s bill for the ‘relevant time period.’ The ‘relevant time period’ for this adjustment will not exceed two (2) months for any given leak. The customer’s bill will be adjusted by:

- 1. Billing the ‘excess usage’ during the relevant period to Block 1 usage rate(s) shown on **Schedule 2:**

Meter Size	Monthly Base Rate	1 st Block (per 1000 gal)	1 st Usage Rate*
5/8 “	44.25	0-5,000	7.27
1 “	73.90	0-8,350	7.27
1.5”	147.35	0-16,650	7.27
2 “	235.85	0-26,650	7.27
4 “	737.65	0-83,350	7.27

- 2. Crediting the difference between the original bill for the relevant period and the sum of the bills described in Step1.

Note: The credit described in this Rule is available to a customer only once every twenty-four calendar months.

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Issued Date: March 22, 2024 Effective Date: June 1, 2024

Issued By: Roche Harbor Water System

By: Jason Miniken Title: Manager

Original Sheet No. 19
WN U-3
Roche Harbor Water System

For Commission's Receipt Stamp

SERVICE AREA

Water System List

County: San Juan County

<u>System Name</u>	<u>DOH WFI #</u>
Roche Harbor Water System Inc	73230E

County: _____

<u>System Name</u>	<u>DOH WFI #</u>

County: _____

<u>System Name</u>	<u>DOH WFI #</u>

BY AUTH. OR ORDER OF WASH. UTILITIES & TRANSPORTATION COMM. DOCKET NO. UW-240203

Issued Date: March 22, 2024 Effective Date: June 1, 2024

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Original Sheet No. 20
WN U-3
Roche Harbor Water System

For Commission's Receipt Stamp

SCHEDULE NO. 1
HELD FOR FUTURE USE

BY AUTH. OR ORDER OF WASH. UTILITIES & TRANSPORTATION COMM. DOCKET NO. UW-240203

Issued Date: March 22, 2024 Effective Date: June 1, 2024

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By: Jason Miniken Title: Manager

SUB Mar 22, 2024

Original Sheet No. 21
 WN U-3
 Roche Harbor Water System

For Commission's Receipt Stamp

SCHEDULE NO. 2
METERED RATE SERVICE

Availability

This schedule is available in all Water Service Areas served by the Utility and at Utility's option and capability to maintain Department of Health's standards of quantity and quality.

Applicable

Applicable to each customer served by the Utility on a metered basis.

Conditions

The charge for this service is not subject to cancellation or reduction for seasonal or temporary periods, unless seasonal rates apply per this tariff. This charge will be the monthly minimum bill for this class of service.

All metered rate service base rate(s) have zero allowance for the water usage.
 Base rate charge(s) and water usage block(s) are modified by the meter size factor.

Usage rates for each block are shown per 1000 Gallons (gal).
 Billing for any block shall be calculated on a per cubic foot amount used and based on the usage rate charge of that block.

Monthly Charges

Each connection or customer.

Meter Size	Base Rate	1 st Block (Per 1000 gal.)	1 st Usage Rate	2 nd Block (Per 1000 gal.)	2 nd Usage Rate	3 rd Block (Per 1000 gal.)	3 rd Usage Rate
5/8-inch	\$44.25	0 – 5,000	\$7.27	5,001 – 10,000	\$14.69	10,001+	\$17.33
1-inch	\$73.90	0 – 8,350	\$7.27	8,351 – 16,700	\$14.69	16,701+	\$17.33
1 ½-inch	\$147.35	0 – 16,650	\$7.27	16,651 – 33,300	\$14.69	33,301+	\$17.33
2-inch	\$235.85	0 – 26,650	\$7.27	26,651 – 53,300	\$14.69	53,301+	\$17.33
4-inch	\$737.65	0 – 83,350	\$7.27	83,351 – 166,700	\$14.69	166,701+	\$17.33

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Issued Date: March 22, 2024 Effective Date: June 1, 2024

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SUB May 22, 2024

Original Sheet No. 22
WN U-3
Roche Harbor Water System

For Commission's Receipt Stamp

SCHEDULE NO. 3
READY-TO-SERVE (RTS) SERVICE

Availability

This schedule is available in all Water Service Areas served by the Utility and at Utility's option and capability to maintain Department of Health's standards of quantity and quality.

Applicable

To any property owner who has completed and signed a Water Service Application, paid all applicable fees required for meter service connection, and had Water Service Application accepted in writing by the Utility: and for whom the Utility has installed the direct connection from the water system to the applicant's property line. Applicable to any customer, where meters have not yet been installed.

This class of service is considered temporary.

Conditions

The charge for this service is not subject to cancellation or reduction for seasonal or temporary periods unless seasonal rates apply per this tariff. This charge will be the monthly minimum bill for this class of service. At the time water service begins, the customer shall be transferred to Schedule 2, Metered Service.

The Ready-to-Serve charge may be discontinued upon receiving written request from the customer or for non-payment of the Ready-to-Serve charge. Termination of the charge will allow the Utility to remove the service line and/or connection. This disconnection or removal will allow the Utility to make that available service capacity to supply other connections on the water system.

After a service line and/or connection has been removed for discontinued service, future service to the property will require a new application for service, payment of service connection charges, and will be subject to the availability of service capacity at such time as the future application for service is made.

Monthly Charge

Rate

Each connection or customer (single connection).

\$44.25

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Issued Date: March 22, 2024

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Title: Manager

Original Sheet No. 23
WN U-3
Roche Harbor Water System

For Commission's Receipt Stamp

SCHEDULE 4
WHOLESALE WATER SERVICE

A. Applicable:

To any person or intending to obtain water through the company's designated filling station within the company's distribution system for use outside of the company's water service area or for construction purposes.

This schedule does not apply to fire trucks and related personnel engaged in fire fighting activity.

B. Rate:

For withdrawal of water per day not to exceed an amount specified by the company, \$25.00 per load plus the usage of \$0.03 per gallon.

C. Conditions:

1. Any persons, corporation or other entity desiring service under this Schedule must first make application to the company on a form provided by the company for that purpose.

2. Any person, corporation, or other entity taking water from the company's system for any use whatsoever without having first made application for service under this Schedule, and that application having been accepted, and the appropriate fee remitted, will be liable for all charges as if a permit had been approved and, in addition, the costs, charges and fees available to the company in accordance with the fraudulent obtaining or use of service as described under RCW 80.28.240 and Commission rules, if any.

3. Service shall only be allowed if all of the following conditions are met:

a. Such service does not affect the ability of the company to provide services to residential customers as required by Chapter 480-110 WAC;

b. Pressure is at all times maintained as required by rules of the Washington Utilities and Transportation Commission, Department of Health, and county and local ordinances.

c. The company is aware of no possible restriction on the use of water, i.e., conservation requirements due to drought or any other unusual circumstances

d. The customer's account is current and in good standing.

BY AUTH. OR ORDER OF WASH. UTILITIES & TRANSPORTATION COMM. DOCKET NO. UW-240203
Issued Date: March 22, 2024 Effective Date: June 1, 2024

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SUB May 22, 2024

Original Sheet No. 25
WN U-3
Roche Harbor Water System

For Commission's Receipt Stamp

SCHEDULE NO. 5
SERVICE CONNECTION CHARGE

Availability

This schedule is available in all Water Service Areas served by the Utility and at Utility's option and capability to maintain Department of Health's standards of quantity and quality.

Applicable

Applies to all new applicants for properties not currently served and within the Commission Service Area (as defined in the tariff) for the Utility only when surplus system capacity is available, and a direct connection can be made to an existing main that has adequate hydraulic capacity.

Conditions

1. A charge will be made the first time a customer's service pipe, 3/4-inch or smaller, is connected from the Utility's main to the customer's property line. This charge does not include the cost of a service meter, or its installation. A service meter will be furnished, installed, and maintained by the Utility without direct cost to the customer.
2. The Utility owns and maintains all materials involved in making a service connection.
3. The service connection charge must be paid before the water is turned on.
4. In addition, when it is necessary to cross an existing road (by boring or cutting) the cost of the crossing and road permit fees or other charges, will be in addition to the Service Connection Charge.
5. Service meter will be placed in a suitable meter box located at the customer's property line, except when this is not practicable. The service meter will be installed upon the customer's premises in some convenient location approved by the Utility where the service meter, will at all times, be accessible for reading, inspection, and testing. (See Rule 9 & 10)
6. Service Connections will be installed within seven (7) days from payment, unless prior arrangements in writing are agreed upon by both the customer and the Utility. At the time the service connection is installed, the customer shall be transferred to Schedule 3, Ready to Serve.
7. Any Service Connection larger than 3/4-inch service requires a 'Labor and Material Contract.'

Connection Charge

One-Time Rate

Service Connection Charge (3/4-inch service setting or smaller)	\$2,500.00
<u>BY AUTH. OR ORDER OF WASH. UTILITIES & TRANSPORTATION COMM. DOCKET NO. UW-240203</u>	

Issued Date: March 22, 2024 Effective Date: June 1, 2024

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By: Jason Miniken Title: Manager

SUB May 22, 2024

Original Sheet No. 26
 WN U-3
 Roche Harbor Water System

For Commission's Receipt Stamp

SCHEDULE NO. 6
WATER SYSTEM FACILITIES CHARGE

Availability

This schedule is available in all Water Service Areas served by the Utility and at the Utility's option and capability to maintain Department of Health standards of quantity and quality.

Applicable

Applies to all new applicants for properties not currently served and within the Commission Service Area (as defined in the tariff) for the Utility only when surplus system capacity is available and a direct connection can be made to an existing main that has adequate hydraulic capacity.

Conditions

1. The Utility will own and maintain all materials involved in the allocation of water service.
2. The Water System Facilities Charge will be in addition to any line extension, service connection, or any other charges that may be provided elsewhere in this tariff.
3. The Water System Facilities Charge will be made one time only at which time the applicant's property is brought into the Water Service Area. If further subdivision of the property is made at a later date, each newly created lot will be subject to an additional facility charge upon application for water service. If service is greater than residential equivalent, then multiple equivalents may be charged.
4. Exemptions:
 - a. Any end use customer covered by an existing written contract, which specifies that, no charge or a lower charge will be paid.
 - b. Any end use customer connecting to a water system, which was contributed to the Utility or for which the Utility paid a nominal amount.

Charge**Rate****Size of Service Connection**

Up to 3/4" service	\$6,500.00
1" service	\$10,855.00
1 1/2" service	\$21,465.00
2" service	\$34,645.00
3" service	\$65,000.00
4" service	\$108,550.00
6" service	\$216,645.00

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 WN U-3
 Roche Harbor Water System

For Commission's Receipt Stamp

SCHEDULE X
ANCILLARY CHARGES

<u>RULE</u>	<u>RULE DESCRIPTION</u>	<u>CHARGE</u>
Rule 5	Disconnection Visit Charge (per visit)	\$85.00
Rule 6	Reconnection Charge (per visit) After hours reconnection charge	\$85.00 \$135.00
Rule 11	Service Visit Charge (Time and Material) After hours Service Charge	\$85.00/hr \$135.00/hr
Rule 14	Late Payment Charge of; 2% Unpaid Balance or Minimum Charge	2% or \$6 Minimum
Rule 20	Account Set-up Charge	\$50.00
Rule 21	NSF Charge (each check)	\$35.00
Rule 22	Water Availability Letter Charge	\$50.00
Rule 24	Backflow Assembly Inspection	\$85.00/hr
Rule 28	Damage and Repair Clause	
	<i>Hourly Labor Charge</i>	Time and Materials
	<i>After hours emergency labor charge</i>	Time and Materials

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